

To: All Prospective Proposers and Others Concerned

Subject: Addendum No.1

The intent of this addendum is to notify all prospective proposers and others concerned that the Specifications and Documents are hereby modified as follows:

1. Replace the following pages, 70 and 71 with the below.

The foregoing changes shall be incorporated in the Specifications and Documents.

Please acknowledge receipt of this addendum by e-mailing Cleve Haddock, Purchasing Department, Buyer II, haddocgc@guc.com

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12 Proposal Pricing

Price and discount schedules submitted by vendor will be valid for a period of not fewer than 90 days following the date of submission of their proposal. Vendors are required to state this guarantee or better in their proposal.

12.1 Five (5) Year Cost

The proposal pricing must show the 5 year cost of the solution along with the maintenance and support costs for years 2-5.

13 Required Response Format

Submitted materials shall have dividers with labeled (as indicated below) tabs separating the sections. The same numbering system as the RFP should be used so members of the evaluation committee can easily reference the materials. Please do not substitute printed brochures in response to specific questions.

- ***Title page***

Show the company name, address, telephone number, and name of the project representative.

- **Tab 1 - Executive Summary**

Prepare a synopsis of the proposed solution not to exceed three (3) pages in length.

- **Tab 2 - Vendor's Response to Section 2 thru Section 9 – Detail Specifications**

Provide the information requested in Section 2 thru 9 using the provided “*IPTS RFP Specifications Worksheet.doc*” Fill out the worksheet and print it behind Tab 2

- **Tab 3 - Vendor's Response to Section - Vendor qualifications and product history**

Provide the information requested in Section 11 concerning vendor qualifications and product history.

- **Tab 4 - Vendor's Response to Section 11 – Clients and References**

Provide the information requested in Section 11 concerning vendor clients and references.

- **Tab 5 - Vendor's Response to Section 12 – Pricing**

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Provide the information requested in Section 12 by completing a pricing quote that covers your entire proposal, preferably in excel spreadsheet format. However, PDF format will be accepted as well.

- **Tab 6 - Promotional Materials**

The vendor may provide, if desired, any promotional materials or printed brochures related to the hardware, software, or support plan being proposed in this RFP.

14 Minority Business Participation Program

GUC has adopted an Affirmative Action and Minority and Women Business Enterprise Plan (M/WBE) Program. Firms submitting a proposal are attesting that they also have taken affirmative action to ensure equality of opportunity in all aspects of employment, and to utilize (M/WBE) suppliers of materials and/or labor.